

**SUPREME COURT OF BANGLADESH**  
**APPELLATE DIVISION, DHAKA**  
www.supremecourt.gov.bd

Memo No-487/2025 SC (AD)

Dated 30/04/2025

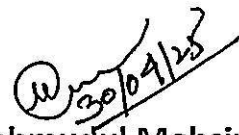
**Subject: Permission to Mrs. Bilkis Sultana, Bench Reader to visit Kingdom of Saudi Arabia**

Permission is accorded to Mrs Bilkis Sultana, Bench Reader of the Supreme Court of Bangladesh, Appellate Division, Dhaka to visit Kingdom of Saudi Arabia for performing of Holy Hajj period of 38 (Thirty Eight) days with effect from 13/05/2025 to 19/06/2025 or from the starting date of his journey

This permission is accorded by the authority in pursuance of the circular number 03 069 025 06 00 003 2011-144 (500) of the office of the Hon'ble Prime Minister, Dated 19/06/2011

**Terms & Conditions:**

01. This period of said travel including transit of Mrs Bilkis Sultana, Bench Reader will be treated as in-service and she will receive pay and allowances for this period accordingly
- 02 The proposed visit will not incur any government expenditure either in local or in foreign currency

  
**(Md. Mahmudul Mohsin)**

Deputy Registrar (Admin & Finance)  
Phone-0255110447 (Office)

Memo No-487(1-13)/2025 SC (AD)

Dated. 30/04/2025

**Copy for kind information & necessary action to (Not as per seniority):-**

- 1 Foreign Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka
- 2 Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka
- 3 Registrar, Supreme Court of Bangladesh, Appellate Division, Dhaka
- 4 General Manager, Foreign Exchange Policy Department, Bangladesh Bank, Head Office, Motijheel, Dhaka
- 5 Director, Passport and Immigration, Agargaon, Dhaka
- 6 Director, Hajj Office, Dhaka.
- 7 Chief Immigration Officer, Hazrat Shahajal International Airport, Dhaka, Bangladesh
- 8 Chief Accounts and finance Officer, Bangladesh Supreme Court, Room No-528 (4<sup>th</sup> Floor), Segun Bagicha, Dhaka
- 9 Mrs Bilkis Sultana, Bench Reader, Supreme Court of Bangladesh, Appellate Division, Dhaka
- 10 Officer-in-Charge (Immigration), Hazrat Shahajal International Airport, Dhaka, Bangladesh
- 11 Assistant Programmar, Appellate Division, Supreme Court of Bangladesh, Dhaka  
(for publishing in the Supreme Court Website).
- 12 Accountant, Supreme Court of Bangladesh, Appellate Division, Dhaka
- 13 Office Copy

  
30/04/25  
**(Md. Mojibur Rahman)**  
Assistant Registrar (Admin)