SUPREME COURT OF BANGLADESH
HIGH COURT DIVISION, DHAKA
(GENERAL AND ESTABLISHMENT SECTION)
Web: (www.supremecourt.gov.bd)

28 OCT 2026

Office Order No. 429/2026 (A & C) dated...../10/2026.

Subject: Permission to Shirifa Akter, Record Arranger to visit Saudi Arabia for Holy Omrah Hajj.

Permission is accorded Shirifa Akter, Passport no- A09757631 Record Arranger of the Supreme Court of Bangladesh, High Court Division, Dhaka to visit Saudi Arabia for Holy Omrah Hajj for a period of 15 (fifteen) days with effect from 05/11/2026 to 19/11/2026 or from the starting date of his/her journey.

This permission is accorded by the authority in pursuance of the circular number 03.069.025.06.00.003.2011-144 (500) of the office of the Prime Minister, dated 19/06/2011.

Shirifa Akter, Record Arranger will leave Dhaka for Saudi Arabia on 05/11/2026 or starting date of his journey and will return to Dhaka on 19/11/2026 or any nearer date.

Terms & Conditions:

1. This period of said travel including transit Shirifa Akter, Record Arranger will be treated as Ex-Bangladesh leave (Earned leave) and will receive pay and allowances for this period accordingly.
2. The proposed visit will not involve any government expenditure either in local or in foreign currency.
3. This Office order is issued with the approval of proper authority

By the order of the Registrar
of the Supreme Court of Bangladesh
High Court Division.

Sd/-
27 OCT 2026
Deputy Registrar
(General and Original Jurisdiction)
Phone: 02-223386826

Memo No- 9919 G.S. Dated: 28 OCT 2026

Copy for kind information & necessary action to (Not as per seniority):-

1. Senior Secretary, Ministry of foreign Affairs, Segun Bagicha, Dhaka.
2. General Manager, Foreign Exchange Policy Department, Bangladesh Bank Head Office, Motijheel, Dhaka.
3. Director, Passport and Immigration, Agargaon, Dhaka.
4. Chief Immigration Officer, Hazrat Shahajalal International Airport, Dhaka, Bangladesh.
5. Officer-in-Charge (Immigration), Hazrat Shahajalal International Airport, Dhaka, Bangladesh.
6. System Analyst, Supreme Court of Bangladesh, High Court Division, Dhaka (**with a request for publication on the offficial website**).
7. P.O. to Registrar, High Court Division, Supreme Court of Bangladesh, Dhaka.
8. Shirifa Akter, Record Arranger, Supreme Court of Bangladesh, High Court Division, Dhaka.
9. Accountant, High Court Division, Supreme Court of Bangladesh, Dhaka.
10. Office Copy

27.10.26
Assistant Registrar (General & Establishment).
The Supreme Court Of Bangladesh
High Court Division, Dhaka.

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