

SUPREME COURT OF BANGLADESH  
HIGH COURT DIVISION, DHAKA  
(GENERAL AND ESTABLISHMENT SECTION)  
Web: (www.supremecourt.gov.bd)

Office Order No. 292/2025 (A & C)

dated. 24/09/2025.

**Subject: Permission to Mr. Md Ashraful Islam, Office Assistant to visit Saudi Arabia for the purpose of observing the Holy Umrah.**

Permission is accorded to Mr. Md Ashraful Islam (Passport No- A03584387), Office Assistant, Bangladesh Supreme Court, High Court Division, Dhaka to visit Saudi Arabia along with his wife namely Ms. Monira Parvin, (Passport No- A03620130) for the purpose of observing the Holy Umrah from 14/10/2025 to 30/10/2025 or for a period of 17 (seventeen) days with effects from the date of his departure or any nearer date.

This permission is accorded by the authority in pursuance of the circular number 03.069.025.06.00.003.2011-144 (500) of the office of the Prime Minister, dated 19/06/2011.

Md Ashraful Islam, Office Assistant will leave Bangladesh for Saudi Arabia on 14/10/2025 or on any nearer date and will return to Bangladesh on 30/10/2025 or on any nearer date.

**Terms & Conditions:**

04. This period of said travel including transit of Md. Ashraful Islam will be treated as in-service and will receive pay and allowances for this period accordingly.
05. The proposed visit will not incur any government expenditure either in local or in foreign currency.
06. This order is issued with the approval of proper authority.

By the order of the Registrar  
of the Supreme Court of Bangladesh  
High Court Division.

Sd/-

Deputy Registrar  
(General and Original Jurisdiction)  
Phone: 02-223386826


Memo No- 8747 (6) G.S.

Dated:

24 SEP 2025

Copy for kind information & necessary action to (Not as per seniority):-

1. Senior Secretary, Ministry of foreign Affairs, Segun Bagicha, Dhaka.
2. General Manager, Foreign Exchange Policy Department, Bangladesh Bank Head Office, Motijheel, Dhaka.
3. Director, Passport and Immigration, Agargaon, Dhaka.
4. Chief Immigration Officer, Hazrat Shahajalal International Airport, Dhaka, Bangladesh.
5. Officer-in-Charge (Immigration), Hazrat Shahajalal International Airport, Dhaka, Bangladesh.
- ✓ 6. System Analyst, Supreme Court of Bangladesh, High Court Division, Dhaka (Request for publishing on website).
7. P.O. to Registrar, High Court Division, Supreme Court of Bangladesh, Dhaka.
8. Md Ashraful Islam, Office Assistant, Supreme Court of Bangladesh, High Court Division, Dhaka.
9. Accountant, High Court Division, Supreme Court of Bangladesh, Dhaka.
10. Office Copy

  
Assistant Registrar (General & Establishment).  
The Supreme Court Of Bangladesh  
High Court Division, Dhaka.